

# Print Mail™



Thousands of schools, hospitals, clinics, credit unions and businesses rely on Print to Mail™ to simplify the once tedious task of manually folding documents, inserting, and addressing envelopes.

The Print to Mail™ Spirit offers a user friendly low volume, affordable solution for processing your payroll and AP checks, grade reports, patient test results and appointment reminders and other applications. Our phone installation and training will have you set up and in operation in a matter of minutes. With a compact desktop design, bottom feed for continuous loading of documents and a processing speed of up to 30 pages per minute, the Print to Mail™ Spirit is ideal for short run applications.

PTM Document Systems is a world wide leader of fold and seal technology and the Spirit fits nicely as our economical solution to our Print to Mail™ line.

## About the Spirit Train:

The Spirit Train is the name of a fictional train used by Link and Princess Zelda during their adventures in Hyrule in the computer game Spirit Tracks.

Ask us about our other train themed Print to Mail™ solutions, Zephyr, Endeavour, Flyer, Bullet, and Rocket

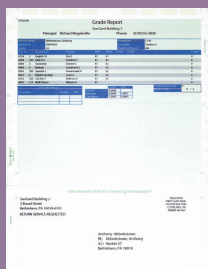


## SPECIFICATIONS

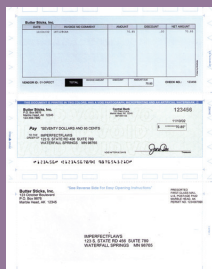
<b>Hopper Capacity</b>	<b>115 Sheets</b>
<b>Speed</b>	<b>Up to 1,800 per hour</b>
<b>Duty Cycle</b>	<b>10,000 Monthly</b>
<b>Paper Size</b>	<b>Up to 8.5" x 14"</b>
<b>Folds</b>	<b>Z, EZ, C, V, and custom</b>
<b>Fold Plates</b>	<b>Manual</b>
<b>Dimensions</b>	<b>Height 12", Width 20", Depth 16.5"</b>
<b>Weight</b>	<b>68 lbs</b>
<b>Electric</b>	<b>115V AC 60, Hz 1A</b>
<b>Counter</b>	<b>No</b>
<b>Catch Tray</b>	<b>Yes</b>
<b>Warranty</b>	<b>3 Months Depot</b>
<b>Install</b>	<b>Self/Phone Install</b>

## APPLICATIONS

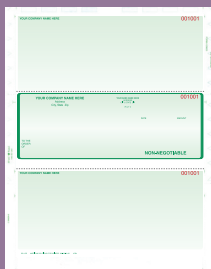
### Grade/Progress Report Cards



### Payroll Checks A/P Checks



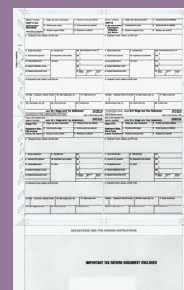
### Advice of Deposit



### Exam Results Appointment Reminders



### W-2, 1099 Tax Forms



### Invoice Statements

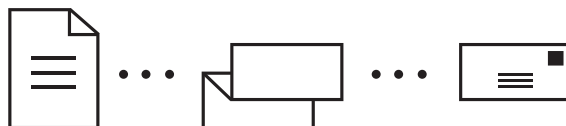


# Simple • Cost Effective • Smart

Print

Fold/Seal

Mail



document systems™

2321 Circadian Way

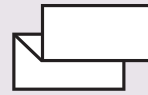
Santa Rosa, CA 95407

(866) 667-2861

www.print-2-mail.com



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## Print Solutions

PTM Document Systems produces millions of documents a year for our Print to Mail™ systems with one thought in mind “supply a document that is 100% guaranteed to fold and seal with our systems”. From form design to precision printing and on-time delivery, PTM Document Systems offers world class print solutions for our customers. Certified Print to Mail™ printing is a full service approach which means your print job will be handled by expert print professionals who understand the importance of delivering forms you can trust.

## Printed Products

Print to Mail™ users can choose from PTM Document Systems’ wide selection of stock documents and checks or work with our professionals to create a document that meets your specific needs.

## Print Services

### Order Processing

Friendly and knowledgeable printing project coordinators oversee all aspects of every print job, working closely with the customer, sales representative, and our graphics department to get the document designed, printed, and delivered in a timely manner exactly to the customer’s expectation.

### Form Design

PTM Document Systems’ document design experts specialize in creating documents fully compatible with our Print to Mail™ Systems, for ultimate efficiency and peace of mind.

PTM Document Systems’ design experts match your color requirements, logos, and illustrations to ensure the document is as attractive as it is functional. Create a Print to Mail™ document your recipient will instantly know is an official document from your institution.



The most current desktop publishing tools are used to create high quality graphics and composition in document design.

### Printing

Our printing plant is a state of the art, climate controlled facility staffed by highly trained and experienced press operators and managers. We have

11” and 14” web presses that print the most common fold types including “Z”, “EZ”, “V” and “C” folds.

Checks can be Arabic and MICR numbered and include, as standard, void pantograph, micro printing, warning border, and watermark. Additional security features are available including, thermo chromatic inks, prismatic void, invisible fluorescent fibers, chemical reactive paper, and toner grip.

### Packing

Documents are shrink wrapped in lots of 500 with two shrink wrapped packages in each carton. Having carton quantities of just 1,000 (instead of larger, heavier carton quantities) ensures that all operators and office personnel can easily handle the cartons.

Each carton contains a re-sealable poly bag for storing opened but unused Print to Mail™ documents. These specially designed and produced bags guarantee that the Print to Mail™ documents stay fresh and ready to be printed, folded, and sealed perfectly on your next run.

We label the carton with a “best used by date”. This date is one year from the date of manufacture and is instrumental in helping with the rotation of your stock.

### Shipping/Warehouse/Fulfillment

Shipping options on all documents include standard, express, overnight,



drop ship, palletizing, and bulk shipping.

Warehousing, fulfillment, and min/max program (guaranteeing a minimum and maximum of your stock warehoused) for your Print to Mail™ documents, ready for shipment within 24 hours.

### Guarantee

Our quality control department is involved in each step of the process from the time the order is entered to shipment. Our goal for every Print to Mail™ document is a perfect fold and seal each and every time. Our business is Print to Mail™, this is what we do, **Guaranteed!**

