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document systems

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& Output Forms

Compatible with

QSS

QUINTESSENTIAL SCHOOL SYSTEMS

& CPI

Carter-Pertaine, Inc®

Output Forms

Scan/Input Forms

PTM Document Systems is a leading supplier of products in support of Education Administration / Student Information Software.

As Associated Business Products, we have been serving the education market for over 20 years in all 50 states. Our staff has over 100 years of combined experience with scan forms, output forms, Print To Mail™ forms and systems, and OMR scanners with Scanning Systems, Scantron®, Associated Business Products, and PTM Document Systems.

We are excited to expand our offerings to include scan forms, output forms, and scanners. You, as the customer, will be delighted with our prices and top-notch service.

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GRADE REPORTING
## STUDENT 3000

PSI-010 Student Grade Report Non-Mailer

STUDENT GRADE REPORT

PSI-011 Student Grade Report Semi-Custom Self-Mailer

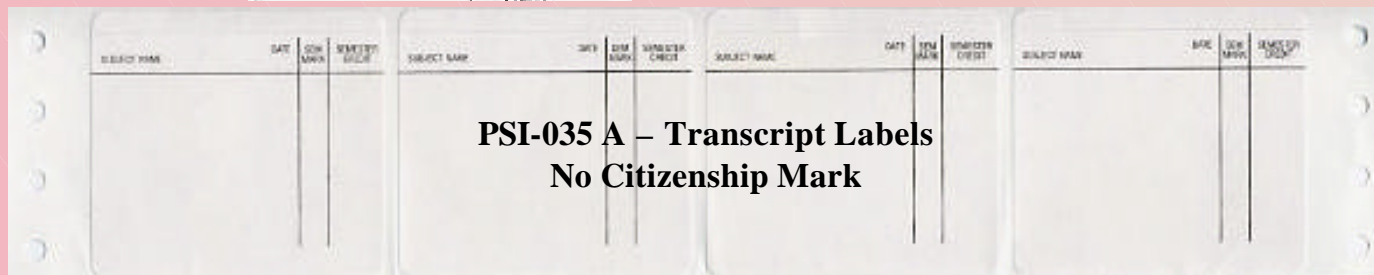| Form #	Description	Quantity
PSI-008	**Progress Report Self-Mailer** – STOCK - 10" x 4 ¼" Continuous Feed	1,300
PSI-010	**Student Grade Report Non-Mailer –** No Legend – 3 Part NCR 11" x 51/2" Continuous	2,200
PSI-011 (12)	**Student Grade Report Semi-Custom Self Mailer** – 12 Course 3 or 4 Part NCR – 12" x 6" – Cont.	Call
PSI-011 (9)	**Student Grade Report Semi-Custom Self Mailer** – 9 Course 3 or 4 Part NCR – 12" x 5 ½" – Cont.	Call

PSI-008 Progress Report Self-Mailer

LOCATOR CARDS
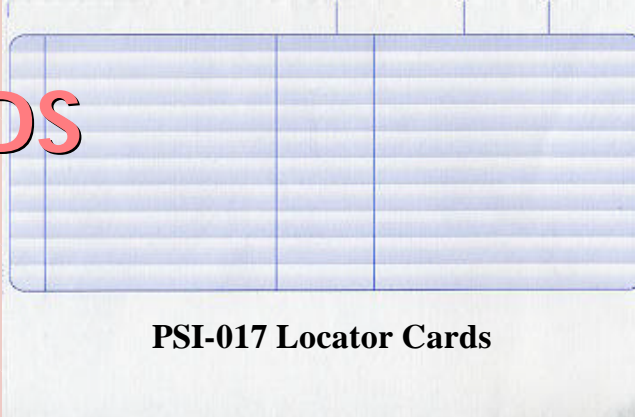
PSI-017 Locator Cards

Form #	Description	Quantity
PSI-017	**Locator Cards –** 1 Part - Ledger Stock – 2 Wide - 13" x 4"	5,000
PSI-018	**Locator Cards** – 2 Part NCR – Heavy Stock – 2 Wide - 13" x 4"	3,400
PSI-019	**Locator Cards –** 3 Part NCR – Heavy 3rd Sheet 2 Wide - 13" x 4"	2,400
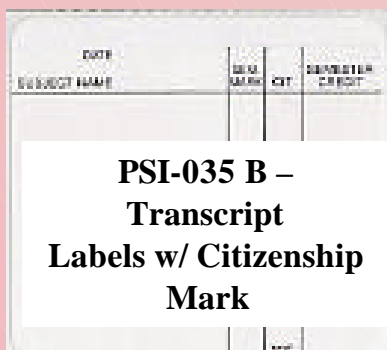
**PSI-035 B –
Transcript
Labels w/ Citizenship
Mark**

TRANSCRIPT
LABELS
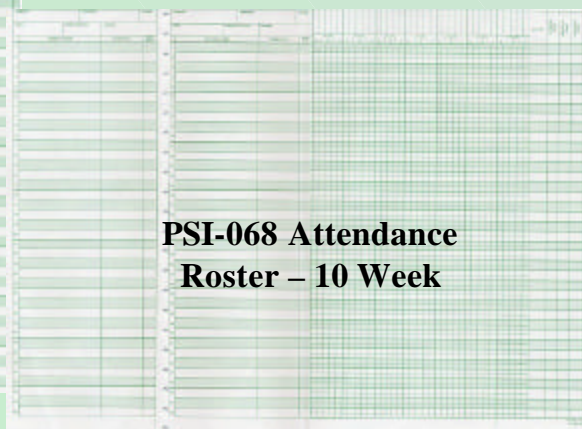
**PSI-035 A – Transcript Labels
No Citizenship Mark**

Form #	Description	Quantity
PSI-035A	**Transcript Labels –** Without Citizenship Mark – 4 Wide 10" x 2"	5,000
PSI-035B	**Transcript Labels –** With Citizenship Mark – 4 Wide 10" x 2"	5,000

ACADEMIC/GUIDANCE

ACADEMIC / GUIDANCE REPORT

STUDENT NUMBER	STUDENT NAME		G S BIRTHDATE D X	
GUARDIAN NAME		BIRTHPLACE		SCHOOL
ADDRESS/PHONE		COUNSELOR		ADDRESS
CITY, STATE, ZIP				CITY, STATE, ZIP

PSI-014C

Form #	Description	Quantity
PSI-014C	**Academic Guidance Report - Condensed –** 1 Part – 20# Paper 9 ½" x 11"	2,400
PSI-014CL	**Academic Guidance Report - Condensed –** 1 Part Ledger Stock - 9 ½" x 11"	1,500
CPI-014LAZ	**Academic Guidance Report - Condensed –** 8 ½" x 11" Sheets for Laser or Inkjet Printers	500
PSI-065C	**Academic Guidance Report - Condensed –** 3 Part NCR Heavy 1ˢᵗ Sheet – 9 ½" x 11"	1,000

TEACHER'S ROSTERS

PSI-002 Teacher Grade Roster

PSI-068 Attendance Roster – 10 Week

Form #	Description	Quantity
PSI-001	**Teacher Attendance Roster** – 4 Week – Up to 40 Students 12 7/8" x 11"	2,000
PSI-068	**Attendance Roster** – 10 Week – Up to 38 Students – 15 7/8" x11"	1,500
PSI-068	**Teacher Grade Roster –** Up to 40 Students – 12 7/8" x 11"	1,500

SCAN FORMS

CPI-048 Unresolved Absences

PSI-023R Weekly Attendance

PSI-022 Course Selection
Available in 4 Colors:
022A-Purple (shown)
022B-Blue
022C-Green
022D-Red

Form #	Description	Quantity
PSI-023	**Weekly Attendance** –Absences & Tardies - 9 ½" x 11" Single Sided – Compatible with Sentry 3000 Transoptic Scanner	2,000
PSI-023R	**Weekly Attendance** –Absences & Tardies - 9 ½" x 11" Same as PSI-023 – Not for use with Sentry 3000 Scanner	2,000
CPI-030	**Attendance - Continuation School** –9 ½" x 11" Same as PSI-023 – Not for use with Sentry 3000 Scanner	2,000
CPI-048	**Unresolved Absences -** 9 ½" x 11"	2,000
PSI-022 **(A-D)**	**Course Selection –** Available in 4 Colors – 2 Sides – 9 ½" x 11" May Combine Colors for Total Cartons **A – Purple B – Blue C – Green D – Red**	2,000

SCAN FORMS

PSI-071 Progress Report

PSI-024 Secondary Grade Report

Form #	Description	Quantity
PSI-024	**Secondary Grade Report –** 14 7/8" x 11"	2,000
CPI-077	**Secondary Grade Report –** Alpha-Numeric - Custom Comments 1-12 and Alpha Grading	Call
CPI-077A	**Secondary Grade Report –** Alpha-Numeric - Custom 68 Numeric Comments!	Call
PSI-071	**Progress Report –** 9 ½" x 11"	2,000

PSI-047 Test Score Reporting Sheet

PSI-044 A Answer Sheet

PSI-044 B Answer Sheet

Form #	Description	Quantity
PSI-044 (A or B)	**Standard Test Answer Sheet –** Up to 200 Responses – 9 ½" x 11" 044A – Red, 044B – Blue	2,000
PSI-047	**Test Score Reporting Form -** 9 ½" x 11" Continuous Feed	2,000

GRADE REPORTING
ViStA Compatible

CPI-106 Elementary Grade Report

CSC-002 High School Grade Mailer – 3 Part NCR

Form #	Description	Quantity
PSI-010	**Student Grade Report – Non Mailer –** No Legend 3-Part NCR – 5 ½" x 11"	2,200
PSI-011 (12)	**Student Grade Report – Semi-Custom Self-Mailer** 12 Course – 3 or 4 Part NCR – 6" x 12"	Call
PSI-011 (9)	**Student Grade Report – Semi-Custom Self-Mailer** 9 Course – 3 or 4 Part NCR – 5 ½" x 12"	Call
CSC-002	**High School Grade Mailer** – Version 1 – 5 ½" x 11" 3-Part NCR	1,300
CSC-003	**High School Grade Handout** – Version 1 – 5 ½" x 10" 2-Part NCR	1,500
CSC-004	**High School Grade Mailer** – Version 2 – 5 ½" x 11" 2-Part NCR	1,300
CSC-005	**Intermediate Grade Handout** – Version 2 – 5 ½" x 10" 2-Part NCR	1,500
CPI-106	**Elementary Report Card** – Custom ONLY – 9 ½" x 11"	Call

ACADEMIC / GUIDANCE

ACADEMIC / GUIDANCE REPORT

STUDENT NUMBER	STUDENT NAME	G S BIRTHDATE D X	
GUARDIAN NAME		BIRTHPLACE	SCHOOL
ADDRESS/PHONE		COUNSELOR	ADDRESS
CITY, STATE, ZIP			CITY, STATE, ZIP
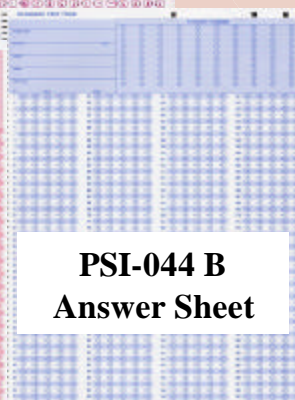
PSI-065C Academic Guidance Report (Detail)

Form #	Description	Quantity
PSI-014C	**Academic Guidance Report - CONDENSED** – 1-part 20# Paper 9 1/2 x 11	2,400
PSI-014CL	**Academic Guidance Report - CONDENSED** – 1-part Ledger Stock - 9 1/2 x 11	1,600
PSI-014LAZ	**Academic Guidance Report - Condensed –** 8 ½" x 11" Sheets for Laser or Inkjet Printers	500
PSI-065C	**Academic Guidance Report - Condensed –** 3-Part NCR Heavy 1st Sheet – 9 ½" x 11"	1,000

MISCELLANEOUS

CSC-001 Class Roster

Form #	Description	Quantity
CSC-001	**Class Roster** – 9 ½" X 11" 12 x 8 1/2 - Continuous	2,000
CSC-011	**Student Registration Card –** Custom ONLY – 9 ½" x 11"	Call

SCAN FORMS

ViStA

CPI-053 Elementary Grade Report

PSI-022 Course Selection
Available in 4 Colors:
022A-Purple (shown)
022B-Blue
022C-Green
022D-Red

PSI-044 A Answer Sheet

PSI-044 B Answer Sheet

Form #	Description	Quantity
PSI-022 (A-D)	**Course Selection –** Available in 4 Colors – 2 Sides – 9 ½" x 11" May Combine Colors for Total Cartons **A – Purple B – Blue C – Green D – Red**	2,000
PSI-044 (A or B)	**Standard Test Answer Sheet –** Up to 200 Responses – 9 ½" x 11" 044A – Red, 044B – Blue	2,000
CSC-051	**Attendance Report** – 2 Week – Up to 40 Students	2,500
CSC-052	**Secondary Grade (Numeric) Report** – 9 ½" x 11"	2,600
CPI-053	**Elementary Grade Report** - 9 ½" x 11"	2,500

QSS FINANCIAL FORMS

CPI- CK05 Accounts Payable

CPI- CK04 Multi-Purpose

CPI- CK03 Multi-Purpose

CPI- CK01 Payroll Check

Check Forms are printed with your Company or School Name in your choice of 14 Colors on any of 18 different Security Pantographs!

Available Colors:

Red – Maroon – Warm Red – Orange –Light Brown – Dark Brown – Black – Gray – Reflex Blue – Process Blue – Blue – Light Green – Dark Green - Teal

Form #	Description	Quantity
CPI-CK01	**Payroll Check –** Pre-Printed Stub – 9 ½" x 7" - Continuous	Call
CPI-CK02	**Payroll Check –** Blank Stub Section – 9 ½" x 7" - Continuous	Call
CPI-CK03	**AP or Payroll Multi-Purpose Check –** Pre-printed Stub	Call
CPI-CK04	**AP or Payroll Multi-Purpose Check –** Blank Stub Section – 9 ½" x 7" - Continuous	Call
CPI-CK05	**Accounts Payable Check –** Pre-Printed Stub – 9 ½" x 7" – Cont.	Call
CPI-PO1	**Purchase Order** – without Stores – 9 ½" x 11" Continuous	Call
CPI-PO2	**Purchase Order** - with Stores – 9 ½" x 11" Continuous	Call
LASER-PO	**Purchase Order –** Cut 8 ½" x 11" for Laser or Inkjet Printers	Call
Z811C	**Print To Mail Check** – 8 ½" x 11" Laser Cut – Z-Fold	Call
Z814C	**Print To Mail Check** – 8 ½" x 14" Laser Cut – Z-Fold	Call
ABP-097	**Double-Window Envelopes –** Fits Laser Checks or Continuous Checks (once detached from pin-feed edges)	Call

CUSTOM FORMS & PRINT TO MAIL

Z-0801

Z-0802

Z-0623

**Custom
Print To Mail
Form w/ Logo**

**GSF-56000L
Custom Stationery**

**Custom Print To Mail
Form w/ Logo and
ODT Pantograph**

Form #	Description	Quantity
Z-0801	**Print To Mail Form –** All White – 8 ½"x 11"	Call for Pricing
Z-0802	**Print To Mail Form –** Blue Security Pantograph	Call for Pricing
Z-0623	**Print To Mail Form –** Green Only – 8 ½"x 11"	Call for Pricing
Z-1220	**Progress / Report Card –** 8 ½" x 14" – Customizable	Call for Pricing
GSF-56000	**Report Card / Transcript / Stationery** 9 ½"x 11" – Continuous 24# Classic Laid Paper / Standard Color is Baronial Ivory / Available with School Name and Logo Imprinted and/or with Logo Watermark	Call for Pricing
GSF-56000L	**Laser Report Card / Transcript / Stationery** Same Features as GSF-56000 / 8 ½"x 11" - Laser	Call for Pricing
ODT	**ODT Security Report Cards & Transcripts** "**O**ptical **D**eterrent **T**echnology" Cont. 9 ½"x 11" or Laser 8 ½"x 11" & 8 ½"x 14" Standard Paper is 24# White Available in 5 Colors – Blue, Green, Maroon, Reflex Blue, & Brown Standard Security Features: - "VOID" appears on photocopies or scans - Warning Border - Chemical Void - UV Fibers - Optional: Micro Print line can be used as border	Call for Pricing

Logo and/or
Security Backer
Available on
8 ½"x 11" or
8 ½"x 14"
Call For Pricing!

OMR SCANNERS
Now Available Exclusively from PTM Document Systems!

SR-2300 Optical Mark Reader

From the manufacturer who brought you the SR-600 and SR-700 Series Scanners

- **Faster & Easier than ever – the most user-friendly OMR Scanner on the market!**
- **Connects via USB or RS-232 Serial Port**
- **Scan as many as 3,400 sheets/hr via USB – 2,300 sheets/hr via Serial Connection**
- **Spacious 500 Sheet Hopper**
- **Advanced Software enables sure, accurate reading of non-alphanumeric marks**
- **Compatible with your current software!**

Part #	Description
SR-2300	**Optical Mark Reader** – USB or Serial (RS-232) Compatible
	- 20 character x 2 Line Alpha Numeric LCD Control Panel
	- Internal 256-level density control, 16 user-level threshold
	- Adjusts sensitivity automatically with Calibration Reference Sheet
	- Self-Test checks sheet detection sensors and system data memory
	- Hand-Feed mode available

Options: Ink (visible) read head for top and bottom (reads both sides of input form)
Printer Unit reads printed markings:
                      Capital/Lowercase Letters, 0-9, & 35 types of symbols
Bar-code Read Head scans JAN/EAN/UPC/NW&/CODE39/CODE128/TTF
Turnaround double stacker separates "rejected" (non-scanned) forms

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PTM Accessory attached to Printer

PTM 4100 Accessory

PTM 2 Stand-Alone

Print — Fold / Seal — Mail

- **Send documents directly from your Printer to create a folded, secure mailer**
- **Stop wasting valuable time stuffing envelopes**
- **Many customizable forms available for YOUR applications!**

Part #	Description
PTM 4100	**Print To Mail™ Accessory** - Attaches to your HP LaserJet™ Compatible with models 4000/4050/4100 T/N (not compatible with printers using Duplexer option). Send documents directly from printer to Print To Mail to create a self-mailer in seconds! Creates a professional looking, laser-printed, secure document!
PTM 4300	**Print To Mail™ Accessory** 4300- Attaches to your HP LaserJet™ model 4200/4300 for faster page outputs – up to 45 ppm!
PTM4100AF	**Auto-Feeder for PTM Accessory –** Don't have a compatible printer, but still want the time and money saving convenience of Print To Mail documents? Mate the Auto-Feeder in place of your printer to send forms through the folder/sealer accessory – the most cost effective stand-alone solution on the market!
PTM 2	**Print To Mail™ 2 Stand-Alone** – For higher-volume applications this heavy-duty folder/sealer machine handles up to 3000 pages per hour!

Call For Pricing! We Have A Solution For You!

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document systems

Forms Index

Form #	Description	Page

Output Forms

Input Forms

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